

**MANVILLE BOARD OF EDUCATION
MANVILLE, NEW JERSEY**

AGENDA – VIRTUAL MEETING

December 15, 2020 – 7:00 PM – Virtual Meeting

<https://manvillesd-org.zoom.us/j/94954133038?pwd=aXIWWkNyUWlINnBnaXhMK0dYb2ZoZz09>

A meeting of the Board of Education will be held this day as a Virtual Meeting. The order of business and agenda for the meeting are:

I. CALL TO ORDER – Board of Education President Heidi Zangara

II. OPEN PUBLIC MEETING STATEMENT – Mrs. Zangara

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on January 8, 2020, by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

III. ROLL CALL Branden Agans, Kristen Gall, Kelly Harabin, Sharon Liszczak, Jeanne Lombardino, Sharon Lukac, Louis Petzinger, Josephine Pschar, Heidi Zangara

IV. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION AND READING OF MISSION STATEMENT

We believe in the potential of our students, the ability of our teachers and administrators, and the support of our parents and community. Every child. Every day.

V. APPROVAL OF MINUTES – RESOLVED, the Board of Education approves the minutes of the following meetings: November 17, 2020.

VI. SPECIAL PRESENTATIONS

RESOLUTION PRESENTED TO

HEIDI ZANGARA

BY THE MANVILLE BOARD OF EDUCATION

WHEREAS, HEIDI ZANGARA faithfully and with honor, integrity and great distinction, served on the Manville Board of Education for **13** years; and

WHEREAS, HEIDI ZANGARA has retired from the Manville Board of Education effective December 31st, 2020; and

WHEREAS, HEIDI ZANGARA has been an invaluable contributor and counselor to this Board of Education, volunteering her time and energy in support of the students of Manville; and

WHEREAS, HEIDI ZANGARA has fostered many innovative and effective programs during her tenure as Chairperson of Negotiations and Board of Education President thereby enhancing the educational and social experiences for our children as well as providing worthwhile professional development to our staff; and

WHEREAS, HEIDI ZANGARA'S concern for fairness, proper resolution of issues and passion for the rights of students has earned her the respect and admiration of her board colleagues and the Manville School District staff; and

NOW THEREFORE BE IT RESOLVED, that the Manville Board of Education does hereby express its appreciation to **HEIDI ZANGARA** for her many years of distinguished service to the Borough of Manville, the Manville School District and its children, and does hereby commend **MRS. ZANGARA** for her lifetime of accomplishments and her dedication to public education; and

BE IT FURTHER RESOLVED that the Manville Board of Education does hereby extend its best wishes to **HEIDI ZANGARA** for a happy, healthy, and active retirement from the Board; and

BE IT FURTHER RESOLVED that this expression of appreciation and gratitude be made a part of the permanent records of the District; and that a copy of this Resolution be presented to her by the Manville Board of Education.

Presented on this 15th day of December, 2020 by:

Jeanne Lombardino, Board Vice President

Heidi Zangara, Board President
Branden Agans
Kristen Gall
Kelly Harabin
Sharon Liszczak
Sharon Lukac
Louis Petzinger
Josephine Pschar

RESOLUTION PRESENTED TO

LOUIS PETZINGER

BY THE MANVILLE BOARD OF EDUCATION

WHEREAS, LOUIS PETZINGER faithfully and with honor, integrity and great distinction, served on the Manville Board of Education for **13** years; and

WHEREAS, LOUIS PETZINGER has retired from the Manville Board of Education effective December 31st, 2020; and

WHEREAS, LOUIS PETZINGER has been an invaluable contributor and counselor to this Board of Education, volunteering his time and energy in support of the students of Manville; and

WHEREAS, LOUIS PETZINGER has fostered many innovative and effective programs during his tenure as Chairperson on various committees and Past Board of Education President thereby enhancing the educational and social experiences for our children as well as providing worthwhile professional development to our staff; and

WHEREAS, LOUIS PETZINGER'S concern for fairness, proper resolution of issues and passion for the rights of students has earned him the respect and admiration of his board colleagues and the Manville School District staff; and

NOW THEREFORE BE IT RESOLVED, that the Manville Board of Education does hereby express its appreciation to **LOUIS PETZINGER** for his many years of distinguished service to the Borough of Manville, the Manville School District and its children, and does hereby commend **MR. PETZINGER** for his lifetime of accomplishments and his dedication to public education; and

BE IT FURTHER RESOLVED that the Manville Board of Education does hereby extend its best wishes to **LOUIS PETZINGER** for a happy, healthy, and active retirement from the Board; and

BE IT FURTHER RESOLVED that this expression of appreciation and gratitude be made a part of the permanent records of the District; and that a copy of this Resolution be presented to him by the Manville Board of Education.

Presented on this 15th day of December, 2020 by:

Heidi Zangara, Board President

Jeanne Lombardino, Vice President
Branden Agans
Kristen Gall
Kelly Harabin
Sharon Liszczak
Sharon Lukac
Louis Petzinger
Josephine Pschar

VII. SUPERINTENDENT'S REPORT & PRESENTATIONS – Mr. Robert Beers

- Suspension Report/HIB Report
- 2020: Year in Review

VIII. PUBLIC COMMENT – Mrs. Zangara will invite questions and comments from the public on agenda items. Comments are limited to three minutes per speaker. Individuals wishing to speak must state their name and address. All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect, for the dignity and privacy rights of others whose legal rights may be affected.

IX. COMMITTEE REPORTS:

A. Policy Committee: Branden Agans, Chairperson

A-1 RESOLVED, the Board of Education approves for second reading the adoption of the following policies/regulations:

Policy 1620

Administrative Employment Contracts

Policy 2431 Regulation 2431.1	Athletic Competition Emergency Procedures for Sports and Other Athletic Activity
Policy 2464	Gifted and Talented Students
Policy 5330.05 Regulation 5330.05	Seizure Action Plan Seizure Action Plan
Policy 6440	Cooperative Purchasing
Policy 6470.01 Regulation 6470.01	Electronic Funds Transfer and Claimant Certification Electronic Funds Transfer and Claimant Certification
Policy 7440 Regulation 7440	School District Security School District Security
Policy 7450	Property Inventory
Policy 7510 Regulation 7510	Use of School Facilities Use of School Facilities
Policy 8420	Emergency and Crisis Situations
Policy 8561	Procurement Procedures for School Nutrition Programs

B. Curriculum and Instruction Committee (Student Activities): *Sharon Liszczak, Chairperson*

Whereas the Superintendent of Schools has recommended certain changes in the district's curriculum, instruction, and student activity programs, now, therefore be it

B-1 RESOLVED, the Board of Education approves the following positions for the 2020-2021 School Year, with staff as indicated:

Position	Program	Compensation	Effective Dates	Source
One (1) Staff Member	Drama Enrichment: Choreographer ABIS	Not to exceed thirty-five (35) hours @ \$30 per hour	2020-2021 School Year	11-130-100-101-500-065-500
One (1) Staff Member	Drama Enrichment: Choral ABIS	Not to exceed thirty-five (35) hours @ \$30 per hour	2020-2021 School Year	11-130-100-101-500-065-500
One (1) Staff Member	Drama Enrichment: Set Design & Costumes ABIS	Not to exceed thirty-five (35) hours @ \$30 per hour	2020-2021 School Year	11-130-100-101-500-065-500
One (1) Teacher	After School Spanish Tutoring MHS	One (1) hour per day @ \$30 per hour up to 30 hours	2020-2021 School Year	11-140-100-101-050-007-000
One (1) Staff Member Per Building	Building Tech Support	Up to Fifty (50) hours per building at \$25 per hour	2020-2021 School Year	TBD

B-2 RESOLVED, the Board of Education approves the following out of district placements and authorizes the president and secretary to sign the appropriate contract(s) on behalf of the Board:

Student	Placement	Effective Dates	Nature of Class	Tuition
#15	Hillsborough Township Board of Education	7/1/2020 – 9/30/2020	Services described in IEP	\$7,858

C. Negotiations Committee: *Heidi Zangara, Chairperson*

D. Personnel

WHEREAS the Superintendent of Schools has recommended certain appointments, payments, and leaves of absence, now, therefore be it

D-1 RESOLVED, the Board of Education approves the following Leaves of Absence, Resignations and Retirements:

Name	Position	Action	Effective Dates
Paula Frieri-D'Avanzo	Speech Language Specialist <i>Maternity Leave Replacement</i> Weston	Retirement	February 1, 2021
Anabela Bentzinger	Science Teacher ABIS	Resignation	January 30, 2021
Emily Eick	Speech Teacher Weston	Extension of Unpaid Maternity Leave of Absence	September 1, 2020 – March 9, 2021* <i>*Revised Date</i>

D-2 RESOLVED, the Board of Education employs the following persons in the positions and with terms as stated pending satisfactory completion of employment requirements:

Name	Position	Certificate	Compensation	Effective Dates
Kayla Eckert	ELA Teacher <i>Maternity Leave Replacement</i> <i>for Kerin Roberts</i> ABIS	Standard Teacher of English	BA, Step 4 \$54,910, <i>pro-rated</i>	November 24, 2020 – June 30, 2021
Nicholas McFarland	Permanent Substitute	Substitute Certificate <i>Pending Issuance of</i> <i>teaching certificate</i>	MA, Step 1 \$56,310, <i>pro-rated</i>	January 1, 2021 – June 30, 2021

D-3 RESOLVED, the Board of Education approves the following staff members in the positions with terms as stated:

Name	Position	Compensation	Effective Dates
Lorraine Acebo Leticia Jankowski <i>(Shared)</i>	After School Spanish Tutoring MHS	One (1) hour per day @ \$30 per hour up to 30 hours	2020-2021 School Year
Jennifer Sanders	Student Activities Treasurer	Stipend per Contract	2020-2021 School Year

D-4 RESOLVED, the Board of Education approves the following staff members as Mentors for Provisional Certificated Staff for the 2020 – 2021 School Year:

Mentor Name	Mentee/Position	Compensation	Effective Dates
Kathrine Snyder-D'Angelo	Mentor for Christopher Tavaglione Special Education Teacher	Mentor Stipend to be paid by new teacher	December 15, 2020 – March 14, 2020

D-5 RESOLVED, the Board of Education approves a paid Leave of Absence for Employee #6766 from November 9, 2020 – November 17, 2020.

D-6 RESOLVED, the Board of Education approves the student listed below as a Student Teacher in the Manville School District during the 2020 – 2021 School Year as follows:

Name	College/University	Student Teaching Period	School
Taylor Stier	The College of New Jersey	February 1, 2021 – May 7, 2021	Weston School
Jenn Massa	The College of New Jersey	February 1, 2021 – May 7, 2021	Roosevelt School

D-7 RESOLVED, the Board of Education approves the student listed below to Complete Clinical Field Experience in the Manville School District during the 2020 – 2021 School Year as follows:

Name	College/University	Observation Period	School
Nicole Doucette	Rutgers University	January 2021 – April 30, 2021 2 Full Days Per week (Tuesdays & Thursdays)	ABIS

D-8 RESOLVED, the Board of Education approves the student listed below as a Student Teacher in the Manville School District during the 2021– 2022 School Year as follows:

Name	College/University	Student Teaching Period	School
Nicole Doucette	Rutgers University	Fall 2021 – December 2021	ABIS

D-9 RESOLVED, the Manville Board of Education seeks to appoint coaching staff for the 2020-2021 school year winter sports season; and

WHEREAS, the Manville Board of Education will pay the full stipend associated with the coaching of a particular sport in the event that the sport's season is conducted in full; and

WHEREAS, the Manville Board of Education will not pay the amount of the stipend or pay a prorated amount of the stipend associated with the coaching of a particular sport in the event that all or a portion of the sport is not conducted due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure or a directive from the appropriate representative of the New Jersey Department of Education or a directive from the Governor or designee or the New Jersey Legislature or designee; end

WHEREAS, in the event that a sports season is either cancelled or reduced or modified the stipend will not be paid or will be prorated to commensurate with the percentage of the sports season that is actually conducted; and

NOW, BE IT RESOLVED, that the Manville Board of Education approves the following appointments, contingent on the sports season running and becoming operational, and with the stipend not be paid if the sports session is cancelled or prorated should the sports season not be completed because of a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure or a directive from the appropriate representative of the New Jersey Department of Education or a directive from the Governor or designee or the New Jersey Legislature or designee:

MHS Winter Track Head Coach: Gina Baker

MHS Winter Track Assistant Coach: Jeffrey Ruggini

E. Finance and Facilities Committee: Kelly Harabin, Chairperson

E-1 BOARD SECRETARY & TREASURER REPORTS AND BOARD CERTIFICATION

RESOLUTION

WHEREAS, the Board of Education has received the reports of the treasurer and secretary for the month of October 2020:

WHEREAS, these reports show the following balances on October 31, 2020:

FUND	CASH BALANCE	APPROPRIATION BALANCE
(10) General Current Expense Fund	\$5,143,443.72	
(11) Current Expense		\$3,163,430.80
(12) Capital Outlay		\$142,369.45
(13) Special Schools		\$0.00
(20) Special Revenue Fund	(239,509.02)	\$654,134.98
(30) Capital Projects Fund	(150,724.70)	\$598,217.87
(40) Debt Service Fund	\$1,856.96	\$0.00
TOTAL	\$4,755,066.96	\$4,588,153.10

and

WHEREAS, in compliance with N.J.A.C.6:20-2A.1(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

E-2 CLAIMS FOR PAYMENT

RESOLVED, the Board of Education approve payment of the following bills and direct that a complete list of these bills be attached to and made part of these minutes:

Fund	Check Numbers	Amount
General Fund #10		\$3,666,391.42
Special Revenue Fund #20		\$171,736.50
Capital Projects Fund #30		\$19,137.97
Debt Service Fund #40		\$0.00
TOTAL		\$3,857,265.89

E-3 BUDGET TRANSFERS RESOLUTION – NONE TO REPORT

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and reported them to the Board of Education for the month ending October 31, 2020.

AMOUNT	TO	FROM	REASON

E-4 CAFETERIA CLAIMS

RESOLVED, the Board of Education approve the following Cafeteria Claims for payment:

CHECK#	DATE	VENDOR	AMOUNT
3041	11/7/2020	Aramark	\$43,820.76
3042	11/19/2020	J. Gutierrez Perez	\$4.50
3043	11/20/2020	L. Mier	\$53.20
3044	11/24/2020	Uline	\$9,307.96
3045	12/1/2020	Edvocate	\$1,189.00
		Total	\$54,375.42

E-5 APPROVAL OF BUDGET CALENDAR

RESOLVED, the Board of Education approves the 2021-22 SY Budget Calendar as shown on Addendum I.

E-6 APPROVAL OF VOCATIONAL SCHOOL TUITION AGREEMENT

RESOLVED, the Board of Education approves the Out of District Tuition Contract Agreement with Somerset County Vocational School for the 2020-21 School Year in the amount of \$45,225 and authorizes the President and Secretary to sign the appropriate contracts on behalf of the Board.

E-7 APPROVAL FY21 IDEA GRANT AMENDMENT

RESOLVED, the Board of Education approves for the FY21 IDEA Grant to be amended with an increase due to carryover funds from the FY20 IDEA Grant as follows:

IDEA BASIC - \$34,598

IDEA PREK - \$1,643

E-8 APPROVAL PHYSICAL THERAPY CONSULTANT

RESOLVED, the Board of Education approves Lisa O'Connell to provide Physical Therapy services as outlined in student's IEPs at a rate of \$100/hr.

F. Communications/Public Relations Committee: *Louis Petzinger, Chairperson***X. OLD BUSINESS/NEW BUSINESS****XI. PUBLIC COMMENT** – Mrs. Zangara will invite questions and comments from the public.**XII. CLOSED SESSION** (*if necessary* - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss, and be it*

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XIII. ADJOURNMENT